



## RAJIV GANDHI COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE and Affiliated to Pondicherry University)

(Accredited with 'A' Grade by NAAC)

(Sponsored by Sri Balaji Educational and Charitable Public Trust)

Pondy - Cuddalore Main Road, Kirumampakkam, Puducherry - 607 403.

### Dr. Vijayakrishna Rapaka

B.Tech.(Mech.), M.Tech. (Energy), Ph.D. (Ocean Engineering, IIT Madras),  
M.I.S.T.E., F.I.I.P.E., M.C.S.I., M.I.S.E.S., M.A.S.E.E.

**PRINCIPAL**

RG CET/CIR/2019-20/125  
31.03.2020

## **CIRCULAR**

### **Sub: Online-Virtual Class**

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This is to inform all the staff and students that as a precautionary measure to counter the spread of Corona Virus, the regular classes will be conducted through online mode to help the students of RG CET to continue their studies from home. The academic classes through online mode will commence from **Wednesday, 1<sup>st</sup> April 2020** onwards. The students are requested to contact their department HOD and Class in charge for the class schedule. All the students are requested to download the **software - Zoom mobile apps** or desktop applications for Windows and Mac in their mobile, laptop or desktop respectively to take part in the virtual classes to be hosted by the respective department with effect from 1<sup>st</sup> April 2020. In view of the lockdown announced from 25<sup>th</sup> March 2020 to 14<sup>th</sup> April 2020, the college will remain closed till 14<sup>th</sup> April 2020 until further orders.

*V. Rapaka*  
PRINCIPAL

**Dr. E.VIJAYAKRISHNA RAPAKA**  
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### **Copy to:**

1. The Administrator
2. The Vice Principal
3. The PRO
4. The Accounts Manager
5. All the HODs
6. The Exam Wing
7. The Librarian
8. The DPE/Automobile Maintenance Incharge
9. The Scholarship / Records Section
10. The Placement officer
11. The NSS Programme Officer
12. The Website Incharge- to upload in the College Website
13. The Attendance In charge
14. The Supervisors
15. The Electrical Maintenance Incharge
16. The Receptionist
17. The Security Officer
18. The File